

ESSEX CHAMBERS OF COMMERCE & INDUSTRY LIMITED

Registered Office: 34a Star Lane, Great Wakering SS3 0FF

NOTICE OF MEETING

Notice is hereby given that the Twenty Third Annual General Meeting of Essex Chambers of Commerce & Industry Limited will be held **virtually, at 4.00pm on Thursday 14th October 2021**, to transact the following business:

- 1: To approve the Minutes of the Twenty Third Annual General Meeting held on 25th November 2020.
- 2: To receive the Chairman's report for the year ending 31 December 2020.
- 3: To consider and adopt the Balance Sheet and Accounts for the year ending 31 December 2020. Copies of the Annual Report are available from the Registered Office on request.
- 4: To re-appoint Rickard Luckin Ltd as Auditors to hold office until the next general meeting of the Chamber at which the Accounts are considered and to authorise the Directors to fix their remuneration.
- 5: To receive nominations to the Board of Directors.
- 6: To transact any other business appropriate to the Annual General Meeting.

On behalf of Essex Chambers of Commerce & Industry Limited

Elaine Oddie
Company Secretary
October 2021

Nomination and Proxy forms available on request.

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Please advise us if you will be attending via the online booking form or e-mail events@essexchambers.co.uk

Name Signed

Company

I will/will not* be able to attend

*Please delete as appropriate